



# Brown Clinic

for Attention and Related Disorders

500 S. Sepulveda Blvd., Suite 218 • Manhattan Beach, CA 90266

## Clinic Director

Thomas E. Brown, Ph.D.

## Clinical Associates

Ryan J. Kennedy, DNP, NP-C

Sandra Smith-Lang, M.D.

## Policies & Fees for Requests of Reports

Some patients who come for consultations with at the Brown Clinic want and need detailed written reports concerning their consultation; others do not. This statement is intended to clarify my policy about such reports.

### Brief Letters and Reports:

- We will provide brief letters or reports without extra charge when these reports can be done during the time we are scheduled to meet with the patient. Often letters reporting diagnosis to a physician or a school, requests to a physician for a medication trial, report of response to treatment and suggestions for adjustment of medications, etc.; these can be done with filling in form letters or typing brief notes in my office during the session.
- Longer letters that must be done outside the scheduled meeting with the patient are billed at the same hourly rate charged for face-to-face sessions. My fees are based directly on the amount of time spent talking with or working for the patient; they are not padded with extra amounts to cover reports that may or may not be needed.

### Reports for an evaluation with psychological testing to establish eligibility for accommodations under Section 504, IDEA, or the Americans With Disabilities Act:

- These reports may be needed to request academic accommodations for students in elementary school through graduate degree programs. Some accommodations may include, preferential seating, modified assignments, note-taker, separate testing area for minimal distraction, or extended time for taking tests and exams. For adults, accommodations may be needed for professional board certification exams (*MCAT, LSAT, PCAT, DAT, PRAXIS*), standardized exams (*PSAT, SAT, GRE, GMAT*) or for school testing accommodations, etc. Or they may be needed to establish eligibility for special education services in elementary or secondary school.
- Requirements for establishing eligibility for accommodations or special education services have become increasingly stringent in recent years. In most settings it is necessary for the report to include not only data from an initial psychological evaluation, but also analysis and interpretation of data from standardized tests (e.g., *Wechsler IQ Tests for Children/Adults, the Wechsler Individual Achievement Test; Woodcock-Johnson, Nelson-Denny Reading Test, etc.*

I, \_\_\_\_\_, hereby request Dr. Brown to prepare a narrative report of his findings from my clinical interview(s) and psychological testing. Please allow 4-6 weeks for preparation of narrative reports (usually about 6-10 pages in length).

- Initial Evaluations for Attention & Related Problems (\$1,200; not included in report fee)
- Psycho-Educational Testing (\$400 x 2-6 hours; payment required when services are rendered)
- Analysis/Interpretation of Data for Narrative Report (\$400 x 2-4 hours; payment required upon receipt).

Patient Name: \_\_\_\_\_

Signature of Patient or Parent/Guardian: \_\_\_\_\_

Date Report needed by: \_\_\_\_\_

Today's Date: \_\_\_\_\_